Visiting Student Application Service (VSAS®)
Information for Students

What is VSAS?
VSAS is a standardized, online application for 4th year clinical away electives and offers:

- a short, standardized application
- a searchable database of electives
- one location for all application materials
- tracking of application statuses
- the ability to transmit supporting documentation

Do I need to use VSAS?
Students submit VSAS applications only if enrolled at a U.S. LCME or COCA accredited medical school and applying to a participating VSAS host institution (see page 3).

How does it work?
A step-by-step guide is on page 2.

Where can I review application requirements?
In addition to the standard VSAS application, hosts may have additional supplemental requirements. Each institution’s requirements are accessible through the VSAS Institutions tab.

When can I log in?
You may log in once your medical school issues you VSAS ‘authorizations’. This typically happens January through March.

When can I submit applications?
You may submit applications only when a VSAS host is ready to receive applications. These application dates vary between institutions and are listed on the VSAS Institutions tab. Hosts typically begin accepting applications March through May for the upcoming academic year.

Questions?
Please visit our website, www.aamc.org/vsas, for general information or contact our VSAS Help Desk:

Phone: 202-478-9878
Email: vsas@aamc.org
Hours: 9:00am – 5:00pm ET (Monday thru Friday)
Step 1. Receive VSAS Authorizations
You will be emailed VSAS login instructions once your school issues authorizations.
- Each elective request requires one authorization
- Additional authorizations may be requested from your school

Step 2. Complete Application Profile
Provide contact information and the dates on which you have or will have finished your core clerkships.

Step 3. Review Host Institution Information
Review the VSAS Institutions tab for host-specific requirements and dates on which applications will be accepted.

Step 4. Upload and Assign Documents
Upload and assign required documents to a specific host institution or elective request.
- Photo, CV, and immunization records are often required
- Additional documentation is required by some hosts
- Transcripts may only be uploaded by your home medical school

Step 5. Search for Electives
Browse electives by keyword, specialty, institution name, state, and/or elective start month. Save electives to apply for later.

Step 6. Apply to Electives
Select saved electives (with preferred dates) for which you are applying and -
- arrange elective requests in order of preference
- review, edit, and upload required documentation
- pay VSAS fees and submit your application
Your medical school will then add additional data about you before ‘releasing’ your applications to host institutions.

Step 7. Track Offers
Review application statuses and host decisions through the VSAS Tracking tab.
- Accept or decline offers before offers expire
- Withdraw pending applications, or drop accepted offers, if necessary

VSAS Tip. Read E-Mails
Make sure the e-mail address on your Application tab is current, as you will receive e-mails notifying you of -
- offers for electives and offers soon to expire
- electives applied for but which are not available
- scheduling conflicts between scheduled electives
VSAS 2013-2014 Host Institutions*

**Northeast Institutions**
- Albany Medical College
- Albert Einstein COM
- Albert Einstein Medical Center
- Baystate Medical Center
- Boston University
- Cooper Medical School of Rowan Univ.
- Danbury Hospital
- Drexel University
- Geisinger Health System
- Geisel School of Medicine at Dartmouth Univ.
- George Washington Univ.
- Georgetown University
- Hofstra North Shore – LIJ SOM
- Howard University
- Icahn School of Medicine at Mount Sinai
- Lehigh Valley Health Network
- Maimonides Medical Center
- NIH Clinical Center
- New York Medical College
- New York Presbyterian Healthcare System
- Pennsylvania State University
- Rutgers New Jersey Medical School
- Rutgers, Robert Wood Johnson Medical School
- State University of New York at Buffalo
- State University of New York Downstate
- State University of New York Upstate
- Staten Island Univ. Hospital
- Stony Brook University
- Temple University
- Tufts University
- United Health Services Hospitals (Wilson Med. Ctr)
- University of Connecticut
- University of Maryland
- University of Massachusetts
- University of Rochester
- University of Vermont
- Weill Cornell
- Winthrop University Hospital
- Yale University

**Western Institutions**
- Cedars-Sinai Medical Center
- Kaiser Foundation Hospital
- Kaiser Permanente Southern California
- Keck School of Medicine, Univ of Southern CA
- Loma Linda University
- Maricopa Medical Center
- Oregon Health & Science University
- University of Arizona
- University of California, Davis
- University of California, Irvine
- University of California, San Diego
- University of California, San Francisco
- University of Colorado Denver
- University of Hawaii
- University of New Mexico
- University of Nevada
- University of Utah
- University of Washington

**Central Institutions**
- Akron Children's Hospital
- Akron General Medical Center
- Cleveland Clinic
- Cook County Hospital
- Creighton University
- Indiana University
- Good Samaritan Hospital (TriHealth)
- Loyola University Chicago
- MetroHealth System
- Michigan State University
- Northwestern University, Feinberg SOM
- Ohio State University
- Regions Hospital
- Rush Medical College
- Saint Louis University
- Southern Illinois University
- Summa Health Center
- University of Chicago, Pritzker SOM
- University of Cincinnati
- University of Illinois, Peoria
- University of Kansas
- University of Michigan
- University of Minnesota
- University of Missouri - Columbia
- University of Missouri - Kansas City
- Washington University in St. Louis
- Wayne State University
- Western Michigan University
- William Beaumont Hospital System
- Wright State University

**Southern Institutions**
- Baylor University COM
- Baylor University Medical Center
- Brody SOM at East Carolina University
- Duke University
- Emory University
- Florida Hospital Orlando
- FIU Herbert Wertheim COM
- Medical College of Georgia at GHSU
- Medical University of South Carolina
- Mercer University
- Miami Children's Hospital
- Orlando Health
- Ochsner Health System
- Quillen College of Medicine
- Texas A&M Health Science Center
- Texas Tech Univ. Health Sciences Center
- TTUHSC Paul L. Foster SOM
- Tulane University
- University of Arkansas
- University of Florida
- University of Kentucky
- University of Louisville
- University of Miami Miller
- University of Mississippi
- University of North Carolina at Chapel Hill
- University of Oklahoma
- University of South Carolina
- University of South Florida - Morsani COM
- University of Tennessee
- University of Texas Houston
- University of Texas HSC, San Antonio
- University of Texas MB, Galveston
- University of Texas Southwestern
- University of Virginia
- Vanderbilt University
- Wake Forest University
- West Virginia University

* New hosts will participate in 2014 - view the complete list at www.aamc.org/vsas in January!