Curriculum Committee
APPROVED Minutes
September 11, 2018

Voting Members Present:

| X | Anita Avery | X | Emma Frost | X | Anthony Paganini |
| X | Colleen Bush | X | Harland Holman | Maureen Schaefer |
| X | Migdalisel Colon-Berlingeri | Paul Kowalski | X | Andrea Wendling |
|  | John Fitzsimmons | Fredric Manfredsson | OPEN |
|  | Sabrina Ford | X | Lynn Munoz |

Ex-Officio Members Present:

| X | Cindy Arvidson | X | Joel Maurer | X | Margaret Thompson |
| X | Robin DeMuth | X | Brian Mavis | X | Helga Toriello |
| X | Churlsun Han | Rebecca Schein | X | Dianne Wagner |
|  | Wanda Lipscomb | X | Aron Sousa |

Guest: Matt Emery

Minutes prepared by: Lisa Galbavi

Call to order: A. Sousa called the meeting to order at 5:34 p.m.

Welcome and introductions: A. Sousa welcomed everyone to the committee for the 2018-2019 year and everyone introduced themselves.

Election of chair and secretary:

Action: A motion was made and seconded to nominate A. Wendling to serve as Chair for the 2018-2019 year. No other nominations for chair were made. By unanimous voice vote A. Wendling was elected Chair.

Action: A motion was made and seconded to nominate H. Holman to serve as Secretary for the 2018-2019 year. No other nominations for secretary were made. By unanimous voice vote H. Holman was elected Secretary.

Approval of July meeting minutes:

Action: A motion was made and seconded to approve the minutes from the July 24, 2018 meetings as written. The motion was unanimously approved.

Charge for the year: A. Sousa stated the committee charge, as discussed with the Curriculum Committee Executive Committee, for the year will be the following:
1. Evaluate and make a decision on a 3-year model in the curriculum
   a. Will be a monthly agenda item
2. Evaluate Culture of Safety in the curriculum
   a. Maximize the use of the Virtuous Professional
   b. For patients, students, faculty and staff
   c. Objectives
      i. A longitudinal thread through the curriculum
      ii. Determine whether or not we are doing the right stuff and collecting the right data
   d. Will be a monthly agenda item

**EM 631 and 632 new courses:** M. Emery provided handouts of the course requests (copies appended to minutes on file). After discussion, the following actions were taken:

   **EM 631:** The committee requested the following change:
   24) Familiarity with diagnosis and management of the following common EM complaints

   **EM 632:** The committee requested the following changes:
   4) Senior Clinical Elective Sub-internship in Emergency Medicine
   22) (FM 641 and MED 641 and PHD 641 and PSC 641 and OGR 641 and PHD 641 and SUR 641 HM 556) or (FM 608 and MED 608 and PHD 600 and PSC 608 and OGR 608 and SUR 608)

   **Action:** A motion was made and seconded to approve EM 631 and EM 632 as amended. The motion was unanimously approved.

**MED 619 and 621 course changes:** C. Han provided handouts of the course requests (copies appended to minutes on file). After discussion, the following actions were taken:

   **MED 619:** The committee requested the following change:
   19) MED 619, MED 621 and MED 628 are similar. MED 628 is a subinternship allows for 3 credit/2 week or 6 credit/4 week enrollment and can take place in an inpatient or outpatient setting. MED 619 takes place in the outpatient setting and is only offered in a 6 credit/4 week option. MED 621 takes place in the inpatient setting and is only offered in a 6 credit/4 week option.

   **MED 621:** The committee requested the following change:
   19) MED 619, MED 621 and MED 628 are similar. MED 628 is a subinternship allows for 3 credit/2 week or 6 credit/4 week enrollment and can take place in an inpatient or outpatient setting. MED 619 takes place in the outpatient setting and is only offered in a 6 credit/4 week option.
MED 621 takes place in the inpatient setting and is only offered in a 6 credit/4 week option.

**Action:** A motion was made and seconded to approve MED 619 and MED 621 as amended. The motion was unanimously approved.

**FM 644, MED 644, OGR 644, PHD 644, PSC 644 & SUR 644 new courses:** C. Han provided handouts of the course requests (copies appended to minutes on file). After discussion, the following actions were taken:

**FM 644:** The committee requested the following changes:
5) Based in community hospitals and/or ambulatory sites. Emphasizes interviewing skills, history, physical exam, problem solving and therapy.
30) Clinical Performance Assessments Evaluations

**MED 644:** The committee requested the following changes:
5) Based in community hospitals and/or ambulatory sites, this is a 2 week clinical experience emphasizing interviewing skills, history, physical exam, problem solving and therapy.
30) Clinical Performance Assessments Evaluations

**OGR 644:** The committee requested the following changes:
5) Based in community hospitals and/or ambulatory sites, this is a 2 week clinical experience emphasizing interviewing skills, history, physical exam, problem solving and therapy.
30) Clinical Performance Assessments Evaluations

**PHD 644:** The committee requested the following changes:
5) Interviewing skills, history, physical exam, problem solving and therapy in community hospitals and/or ambulatory sites.
30) Clinical Performance Assessments Evaluations

**PSC 644:** The committee requested the following changes:
5) Based in community hospitals and/or ambulatory sites, this is a 2 week clinical experience emphasizing interviewing skills, history, physical exam, problem solving and therapy.
30) Clinical Performance Assessments Evaluations

**SUR 644:** The committee requested the following changes:
5) Based in community hospitals and/or ambulatory sites, this is a 2 week clinical experience emphasizing interviewing skills, history, physical exam, problem solving and therapy.
30) Clinical Performance Assessments Evaluations
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Action: A motion was made and seconded to approve FM 644, MED 644, OGR 644, PHD 644, PSC 644 and SUR 644 as amended. The motion was unanimously approved.

RAD 609 course change: M. Thompson provided a copy of the course request (copy appended to minutes on file). After discussion, no changes were requested to the course and the following action was taken:

Action: A motion was made and seconded to approve RAD 609 as written. The motion was unanimously approved.

Early Clinical Experience (ECE) update: R. DeMuth noted there was a new interpretation from the University’s counsel of the Centers for Medicare & Medicaid Services (CMS) rules about billing as it applies to the medical students. MSU legal counsel is interpreting the ruling differently than the interpretation the college had received previously. SDC leadership and the ECE team have been sharing this interpretation with our clinical partners. While technically the MSU counsel’s decision only applies to the MSU clinics, the curricular plans needed to be adjusted. Thus far, clinical sites often have viewed the CMS rules differently than the counsel’s viewpoint, but the college has rebuilt expectations so the ECE can function for students with this more conservative legal interpretation. This has led to the following changes in the ECE for this year:

1. Timing – move the students to the second portion of the ECE clinic curriculum (population health, follow-up phone calls, patient care registries, patient education) sooner so as to maximize their usefulness and engagement in the clinics.
2. Adjustments to number of clinic days per week – in the fall semester students will go two times per week, as they have in the past. In January and February students go to clinic one time per week.
3. Addition of a scholarly project – with the additional time in January and February, students will work on a scholarly project that relates to their clinical experience. They will write proposals in the fall, work on data collection in January and February, and present their projects in the last week of the ECE.

The Curriculum Committee discussed their concerns about the MSU interpretation of the CMS rules. Committee members noted that the addition of the CMS language this spring that seems intended to lessen barriers and allow for students to have more clinical engagement made this more conservative interpretation more confusing. The committee is interested in preparing and voting on a statement to send to MSU concerned parties, which will be discussed at a future meeting.

R. DeMuth noted the ECE team will present options for next year’s (2019-2020) ECE at a future meeting.

Adjournment: 7:10 p.m.